

## FY24 COMMUNITY PROJECT FUNDING REQUEST FORM

## COMMERCE, JUSTICE, SCIENCE AND RELATED AGENCIES (CJS)

## DEADLINE: Wednesday, March 15, 2023, at 5:00 PM ET

To submit your request, please attach your completed form as a Word Document and email the file to RepSherrillAppropriations@mail.house.gov.

- 1. Requesting Entity (Legal Title):
- 2. Full Address:
- 3. Requesting Entity Contact Information (Name, Title, Phone Number, Email Address):
- 4. Subcommittee Account:
- 5. Funding Amount Requested:
- **6.** Total Cost of Project and breakdown of funding sources: Detail all local, state and/or private funds. Are these funds secured, expected, or you are still seeking?
- **7. Project Title.** This should be a short name by which the project may be identified. The project title should clearly indicate how the funds will be used.
- **8. Project Description.** You must include a brief project description. In this description, please tell us: the cost; the recipient; and the nature of the project.
- **9. Project Recipient.** The accuracy of the recipient's legal name is essential to ensuring that the funding goes to the correct project. The recipient's name entered must be the legal name of the organization that will be receiving these funds.
- **10. Project Location.** The location of the project's activities may be different from the mailing address of the recipient organization. Please provide the location where the project activities will be taking place.
- **11. Explanation.** Please describe the overall objectives of the proposed project and how the requested funds would be spent to achieve those goals. Requesters must include an explanation of the request, including an explanation of why this is a good use of taxpayer funds.



- **12. Evidence of Community Support.** Please include evidence of community support. You may include any relevant links to information posted on your website, or elsewhere online, including: Letters of support from elected community leaders; Press articles highlighting the need for the requested community project funding; Support from newspaper editorial boards; Projects listed in state intended use plans, community development plans, or other publicly available planning documents; Resolutions passed by city councils or boards; or other compelling evidence of community support. *Please note: Requesters will be given one additional week after their application is submitted to supplement their CPF requests with evidence of support.*
- 13. Is the recipient entity a non-profit organization as described under section 501(c)(3) of the Internal Revenue Code of 1986? [yes/no]
- 14. Can this project spend a smaller amount of appropriated funds within 12 months of the enactment of the appropriations act? [yes/no] If yes, please provide any details that may be helpful for understanding the scalability of the project.
- 15. Are you aware of another Member making a request for this same project?
- 16. Please provide the location of this project, in the format 'City (or County), State'.
- 17. For Byrne Justice / COPS Technology & Equipment / NASA Safety, Security, and Mission Services project requests, is the purpose of this request the construction or renovation of a building? [yes/no]